



MINUTES

Meeting:	Annual Parochial Church Meeting
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Date, time and venue:	3rd April 2022 at 11.40 a.m. in church.
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Present:	M. Dearnley, Vicar, and 22 parishioners and members of the Ministry Team. (List available)
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Apologies:	G. Keir; P. Seabright; S.Sollis; G. Taylor
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Chair:	M. Dearnley, Vicar.
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Secretary:	L. Cherrill-Teesdale
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Our values:

- Everyone is included
- Loving and generous service is celebrated
- Faith is nurtured and developed
- Everyone is inspired to reach their God-given potential.



Item	
a.	<p>To receive the Church Electoral Role: Rev M. Dearnley, Vicar, reported that the electoral role stood at 160.</p>
b.	<p>Minutes of the last annual meeting and matters arising: The minutes of the 18th April 2021 were signed as correct. There were no matters arising.</p>
c.	<p>Elections to the PCC for the period 2022-2025</p> <ul style="list-style-type: none">• S. Bryant was elected unopposed.• R. Farrar stood down. He was thanked for his service on the PCC.• There are two vacancies for lay members of the PCC for the period 2022-2025. There are also other vacancies.
d.	<p>Appointment of welcomers and sidesmen for 2022 -2023:</p> <p>25 people were appointed sidesmen/welcomers for 2022 -2023. (List of names available).</p> <p>Proposer: S. Bryant Secunder: L. Williams</p> <p>S. Bryant thanked everyone for the support she had received in her first year organising the welcomers/sidesmen.</p>
e.	<p>The Secretary's report on the PCC:</p> <p>The PCC Secretary's report was received (see Year Book).</p> <p>L. Cherrill-Teesdale emphasised the importance of lay representation on the PCC. She also stated that the PCC was returning to in-person meetings in 2022-2023.</p>
f.	<p>Annual Reports:</p> <p>The annual reports for year ending the 31st December 2021 can be found in St Peter's Yearbook 2021. The Year Book can be found on the church website.</p> <p>L. Williams, churchwarden, gave a short presentation highlighting the following:</p> <ul style="list-style-type: none">• Covid had a major impact on church life in 2021.• St Peter's proved to be adaptable and online services have become standard.• St Peter's continued to work with neighbouring churches.• Despite the reduction in income in 2021 St Peter's is financially secure.• The PPC started work on reviewing the Mission Action Plan (MAP) in the light of Covid.• The new vestries and kitchen in the Octagon were completed in 2021.• SPRING will be the priority for 2022.• Delighted to welcome Rev. E. Guest as Associate Priest with responsibility for children, youth and families.



Item	
g.	<p>Treasurer's Report: The Treasurer's report and accounts were received and a copy of each can be found on the church website.</p> <p>Motion: that the accounts be approved and adopted. Proposed: G. Taylor Seconded: L. Williams Agreed unanimously.</p> <p>Appointment of Independent Examiner of Church Finances: Motion: that Kingston Smith LLP to be the Independent Examiner. Proposed: G. Taylor Seconded: M. Waller Agreed unanimously.</p> <p>The Treasurer thanked D. Butler, Finance Officer, C. Alexander, Office Manager, and P. Court, Stewardship Officer, for their help and support over the past year.</p>
h.	<p>Safeguarding:</p> <p>M. Dearnley, vicar, stated that St Peter's has complied with the House of Bishop's Guidance on safeguarding.</p>
i.	<p>Mission Action Plan (MAP) update:</p> <p>L. Williams stated that as the usual pattern of services and events had been disrupted by Covid, it had given the PCC a chance to reflect upon the MAP and Vision for St Peter's.</p> <p>The current MAP was adopted in 2019 and is being revised. Plans will be shared with the congregation over the next few months.</p> <p>There will be a focus on volunteering in 2022.</p>



Item	
j.	<p>Churchwarden's report on Fabric, Goods and Ornaments:</p> <p>M. Waller, Church Warden, delivered the Fabric, Goods and Ornaments report (copy attached).</p> <p>Key points</p> <ul style="list-style-type: none">• The experience over the past year of working with the Handyman Group Ltd has been positive.• M. Wainwright and team have continued to maintain the old memorial garden and are completing other works in the churchyard after positive discussions with SADC.• <i>Old Church Hall</i>: three leases are in the final stages of negotiation. The new leases will ensure that some, if not all, of the costs of repairs will be borne by the leaseholders.• Have worked very efficiently and effectively with D. Butler, Finance Officer. This has resulted in the church reclaiming VAT for works done and saving significant sums of money.• M. Waller asked the congregation to report any fabric problems they notice to R. Bristow, P. Court, the Church Office or him.• The aims for 2022-2023 are:<ul style="list-style-type: none">◦ To keep the buildings wind and watertight.◦ To support the Building Committee◦ To continue to work efficiently and effectively. <p>SPRING</p> <ul style="list-style-type: none">• Progress by the building committee:<ul style="list-style-type: none">◦ The vestry remodelling is complete and the refurbishment of the Octagon is close to completion.◦ The next stages of the SPRING project will require additional funds and therefore it is necessary to think of ways to fundraise.◦ Progress has stalled on the next stage of the rebuilding project. This is because of problems at the Diocesan Advisory Committee (DAC) level. This will result in a significant increase in the cost of the project. It may also mean closure of the church building is postponed from summer 2023 to sometime in 2024.◦ Peter Court expressed his disappointment at what had happened. He urged the Vicar and Church Wardens to complain to the Bishop. The Vicar and Church Wardens agreed to do this. <p>Thanks</p> <p>Mark Waller thanked C. Alexander, R. Bristow, D. Butler, P. Court, G. Taylor and E. Tinsley for all their support.</p>
k.	<p>Deanery Synod Report:</p> <ul style="list-style-type: none">• No report was given.• St Peter's is entitled to have three representatives at the Deanery synod. At the moment there are only two.



Item	
l.	<p>Vicar's remarks: The Vicar thanked:</p> <ul style="list-style-type: none">• Barry and Judith Mack for all of their work with St Peter's bell ringers over the years. Judith's health has declined and they have moved to Norwich.• N. Robinson, A. Flood and the music team for all of their work over the year.• R. Bristow for his work in keeping the church building safe and much more.• C. Alexander and her team for all of their support. <p>In 2022:</p> <ul style="list-style-type: none">• Rev A. Huzzey will be leaving to become Vicar of St Luke's, St Albans.• Rosemary Fletcher, minister at Marlborough Road Methodist Church will be retiring in the summer.• M. Blake will be licensed as Reader in the Autumn. <p>The Vicar then thanked the congregation for their support and contribution to the life of St Peter's.</p>
m.	<p>A.O.B:</p> <ul style="list-style-type: none">• G. Jones spoke on behalf of the Friends of St Peter's.<ul style="list-style-type: none">◦ The major priority is to get more people involved as it is not possible to run any of the larger events e.g. fairs because there are only four members of the committee.◦ The Friends are planning a few smaller events for 2022.
	<p>The grace was said and the meeting closed at 12.20 hrs</p>

PCC VACANCIES APRIL 2022

Church Warden: x1

Deanery Synod: x1

Lay representatives:

- 2020-2023: x1
- 2021-2024: x1
- 2022-2025: x2