



# MINUTES

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| <b>Meeting:</b> | <b>Annual Parochial Church Meeting</b> |
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| <b>Date, time and venue:</b> | <b>18th April 2021 at 11.37 a.m. via Zoom because of the coronavirus pandemic.</b> |
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| <b>Present:</b> | M. Dearnley, Vicar, and 23 parishioners and clergy.<br>(List available) |
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| <b>Apologies:</b> | None |
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| <b>Chair:</b> | M. Dearnley, Vicar. |
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| <b>Secretary:</b> | L. Cherrill-Teesdale |
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## Our values:

- Everyone is included
- Loving and generous service is celebrated
- Faith is nurtured and developed
- Everyone is inspired to reach their God-given potential.



| Item |  |
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| a.   | <p><b>To receive the Church Electoral Role:</b><br/>P. Seabright, Electoral Role officer, reported that the electoral role stood at 155.</p>   |
| b.   | <p><b>Minutes of the last annual meeting and matters arising:</b><br/>The minutes of the 11<sup>th</sup> October 2020 were signed as correct. There were no matters arising.</p>   |
| c.   | <p><b>Elections to the PCC for the period 2021– 2024</b></p> <ul style="list-style-type: none"><li>● P. Court and S. Fisher were elected unopposed.</li><li>● M. Blake stood down. M. Blake was thanked for her service on the PCC.</li><li>● There is one vacancy for a lay member for the period 2021-2024. There are also other vacancies.</li></ul>  |
| d.   | <p><b>Appointment of sidesmen for 2021 -2022:</b></p> <p>30 people were appointed sidesmen/welcomers for 2021 -2022. (List of names available).</p> <p><b>Proposer:</b> L. Williams <b>Secunder:</b> P. Seabright.</p> <p>Y. Buttolph stood down as co-ordinator for the sidesmen/welcomers. This role is being taken on by L. Williams.</p> <p>Y. Buttolph was thanked by the Vicar and Church Wardens for her work with the sidesmen/welcomers.</p>                      |
| e.   | <p><b>The Secretary's report on the PCC:</b></p> <p>L. Cherrill-Teesdale presented the PCC Secretary's report. A copy of the report can be found in St Peter's Year Book 2020 on the church website.</p> <p>The use of Zoom had enabled the PCC to carry on with it's work during the pandemic. However the fact there were long periods when the congregation was unable to meet in person meant that it was harder to ascertain the views of the wider congregation.</p> |
| f.   | <p><b>Annual Reports:</b></p> <p>The annual reports for year ending the 31<sup>st</sup> December 2020 can be found in St Peter's Yearbook 2020. L. Williams thanked all contributors and encouraged parishioners to read it. The Year Book can be found on the church website.</p>   |



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| g.   | <p><b>Treasurer's Report:</b><br/>The Treasurer's report and accounts were received and a copy of each can be found on the church website.</p> <p><b>Motion:</b> that the accounts be approved and adopted.<br/><b>Proposed:</b> G. Taylor <b>Seconded:</b> P. Court<br/><b>Agreed unanimously.</b></p> <p><b>Appointment of Independent Examiner of Church Finances:</b><br/><b>Motion:</b> that Kingston Smith LLP to be the Independent Examiner.<br/><b>Proposed:</b> G. Taylor <b>Seconded:</b> P. Court<br/><b>Agreed unanimously.</b></p> <p>The Treasurer thanked B. Butler, Finance Officer, C. Alexander and P. Court, Stewardship Officer, for their help and support over the past year.</p> |
| h.   | <p><b>Safeguarding:</b><br/>Parish Safeguarding Report received. A full copy of the report can be found on the church website.</p> <ul style="list-style-type: none"><li>• P. Seabright, Parish Safeguarding Officer, stated that St Peter's has complied with the House of Bishop's Guidance on safeguarding.</li><li>• L. Moyle has done a good job ensuring DBS checks are carried out although the coronavirus pandemic restrictions have caused some problems.</li><li>• Over the coming months need to focus on safeguarding training.</li></ul>   |
| i.   | <p><b>Mission Action Plan (MAP) update:</b></p> <p>L. Williams stated there is no formal update for this meeting as the coronavirus pandemic has had an impact on the MAP adopted in 2019. The PCC is reflecting on what has been gained and lost over the past year and this will feed into a review of the MAP.</p>  |



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| j.   | <p><b>Churchwarden's report on Fabric, Goods and Ornaments:</b></p> <p>M. Waller, Church Warden, delivered the Fabric, Goods and Ornaments report.</p> <ul style="list-style-type: none"><li>● Progress by the building committee:<ul style="list-style-type: none"><li>○ The vestry remodelling is complete and the refurbishment of the Octagon is close to completion.</li><li>○ The next stages of the SPRING project will require additional funds and therefore it is necessary to think of ways to fundraise.</li></ul></li><li>● The experience over the past year of working with the Handyman Group Ltd has been positive.</li><li>● M. Wainwright and team have continued to maintain the old memorial garden and are completing other works in the churchyard after positive discussions with SADC.</li><li>● <i>Old Church Hall</i>: three leases are in the final stages of negotiation. The new leases will ensure that some, if not all, of the costs of repairs will be borne by the leaseholders.</li><li>● Have worked very efficiently and effectively with D. Butler, Finance Officer. This has resulted in the church reclaiming VAT for works done and saving significant sums of money.</li><li>● The aims for 2021-2022 are:<ul style="list-style-type: none"><li>○ To keep the buildings wind and watertight.</li><li>○ To support the Building Committee</li><li>○ To continue to work efficiently and effectively.</li></ul></li></ul> |
| k.   | <p><b>Deanery Synod Report:</b></p> <p>S. Sollis gave the deanery synod report.</p> <ul style="list-style-type: none"><li>● The Deanery Synod did not meet at all in 2020, although the Standing Committee met.</li><li>● Due to the coronavirus pandemic the deanery MAP is on hold.</li><li>● Mark Slater retired as rural dean.</li><li>● St Peter's is entitled to have three representatives at the Deanery synod. At the moment there are only two.</li></ul>  |
| l.   | <p><b>Vicar's remarks:</b></p> <ul style="list-style-type: none"><li>● Despite not being able to meet in person very often the church family has been able to support each other. We hope to be able to meet more frequently in 2021 and that the 2022 APCM will be in person.</li><li>● The Vicar thanked the Ministry Team for all their work in a year where so much has changed.</li><li>● The next big project is the replacing the floor in the nave and renewing the seating to make a more flexible space. This work has been pushed back to 2023 to allow for fundraising.</li><li>● The Vicar thanked C. Alexander and her team for all of their support.</li></ul>  |
| m.   | <p><b>A.O.B:</b></p> <p>On behalf of the meeting P. Seabright:</p> <ul style="list-style-type: none"><li>● Stated that M. Tinsley's pastoral work had been much appreciated over the past year and thanked her.</li><li>● Thanked A. Huzzey and D. Warren for all of their work ensuring that St Peter's services were recorded and streamed.</li><li>● Congratulated the Ministry team on the Easter day service.</li></ul>   |



| Item |  |
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|      | The grace was said and the meeting closed at 12.15 hrs |

### PCC VACANCIES APRIL 2021

Church Warden: x1

Deanery Synod: x1

#### *Lay representatives:*

- 2019-2022: x1
- 2020-2023: x1
- 2021-2024: x1