



MINUTES

Meeting:	Annual Parochial Church Meeting
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Date, time and venue:	23 April 2023 at 11.42 a.m. in church.
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Present:	M. Dearnley, Vicar, and 43 parishioners and members of the Ministry Team. (List available)
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Apologies:	K. Block
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Chair:	M. Dearnley, Vicar.
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Secretary:	L. Cherrill-Teesdale
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Our values:

- Everyone is included
- Loving and generous service is celebrated
- Faith is nurtured and developed
- Everyone is inspired to reach their God-given potential.



Item	
a.	<p>To receive the Church Electoral Role: Rev M. Dearnley, Vicar, reported that the electoral role stood at 161.</p>
b.	<p>Minutes of the last annual meeting and matters arising: The minutes of the 3rd April 2022 were signed as correct. There were no matters arising.</p>
c.	<p>Elections to the PCC: For the period 2023-2026</p> <ul style="list-style-type: none">• Lee Coley, Patti Seabright, Alan Herbert. <p>Casual vacancies:</p> <ul style="list-style-type: none">• 2021-2024: David Harrison• 2022-2025: Kalpana Block <p>All elected unopposed.</p>
d.	<p>Appointment of welcomers and sidesmen for 2022 -2023:</p> <p>List of those appointed welcomers/sidesmen available in meeting papers.</p> <p>Suzanne Bryant thanked everyone for their work and support.</p>
e.	<p>The Secretary's report on the PCC:</p> <p>The PCC Secretary's report was received (see Year Book).</p>
f.	<p>Annual Reports:</p> <p>The annual reports for year ending the 31st December 2022 can be found in St Peter's Yearbook. The Year Book can be found on the church website from the 24th April 2023.</p> <p>Lisa Williams, churchwarden, gave a short presentation highlighting the following:</p> <ul style="list-style-type: none">• 2022 was a year of 'getting back to normal' after COVID.• We have continued to implement the Mission Action Plan (MAP). <p>Lisa thanked everyone involved in developing the MAP.</p>



Item	
g.	<p>Treasurer's Report: The Treasurer's report and accounts were received and a copy of each can be found on the church website.</p> <p>Motion: that the accounts be approved and adopted. Proposed: G. Taylor Seconded: L. Williams Agreed unanimously.</p> <p>Appointment of Independent Examiner of Church Finances: Motion: that Kingston Smith LLP to be the Independent Examiner. Proposed: G. Taylor Seconded: V. Bell Agreed unanimously.</p> <p>Gill Taylor, Treasurer, gave a short summary of St Peter's Financial position.</p> <ul style="list-style-type: none">• Finances remain sound.• Income improved for 2022 but has not returned to pre-pandemic levels.• Rental income increased.• Continue to receive income from investments and from the Church Lands Trust.• All budgeted obligations met but there was a sharp rise in energy bills. <p>The Treasurer thanked B. Butler, Finance Officer, C. Alexander, Office Manager, P. Court, Stewardship Officer, and the PCC for their help and support over the past year.</p> <p>Gill Taylor stood down as Treasurer. Her successor is Rebecca Coady.</p> <p>Mark Dearnley, Vicar, thanked Gill Taylor for all of her work on behalf of St Peter's.</p>
h.	<p>Safeguarding:</p> <p>Patti Seabright gave the Safeguarding report.</p> <ul style="list-style-type: none">• Safeguarding of children and vulnerable adults is everyone's responsibility.• Good progress has been made in safeguarding training and DBS checks where an individual's role requires them.• Safeguarding is always a PCC agenda item and is therefore under constant scrutiny. <p>The PCC has complied with its duty to have due regard to the House of Bishops Guidance on Safeguarding.</p>



Item	
i.	<p>Churchwarden's report on Fabric, Goods and Ornaments:</p> <p>M. Waller, Church Warden, delivered the Fabric, Goods and Ornaments report.</p> <p>Key points</p> <ul style="list-style-type: none">• We continue to work cost effectively.• Cameras have been installed on the roof to protect the lead.• The internal security cameras have been upgraded.• Fabric aspirations for 2023: to keep the church building wind and water tight.• To support the SPRING project. <p>Old Church Hall:</p> <ul style="list-style-type: none">• Collinson-Hall are the managing agents.• Leases have been re-negotiated.• New Energy Performance standards for commercial properties will require significant expense. <p>Mark Waller thanked C. Alexander, R. Bristow, D. Butler, P. Court, G. Taylor and E. Tinsley for all their support.</p>
j.	<p>Deanery Synod Report:</p> <ul style="list-style-type: none">• Elections for 2023-2026:<ul style="list-style-type: none">◦ Steve Sollis and Anna Davies were elected unopposed.• Patricia Lloyd stood down from the Deanery Synod after many years' service. She was thanked for all of her work on behalf of St Peter's• St Peter's is entitled to have three representatives at the Deanery synod. At the moment there are only two.
k.	<p>Mission Action Plan (MAP) update:</p> <ul style="list-style-type: none">• The MAP is a living document. The re-ordering project (SPRING) has forced us to think concretely.• The MAP has three pillars:<ul style="list-style-type: none">◦ Building for the future◦ Building a culture of taking part.◦ Building church and community engagement.• The next 18 months will be transformational and communication about what is happening will be vital.• A fund-raising team has been set up. We need to raise £150,000 towards the cost of the building project.• From the 30th July 2023:<ul style="list-style-type: none">◦ Marlborough Road Methodist Church will be hosting St Peter's. They are looking forward to welcoming us.◦ We will still be using St Peter's wherever possible e.g. children and toddler groups.• Spring 2024:<ul style="list-style-type: none">◦ Return to St Peter's.



Item	
l.	<p>SPRING Building project:</p> <ul style="list-style-type: none">• The project was started in 2013.• The work will commence on the 1st August 2023.• Working with the architects we have been able to control costs of the work.• The total cost is £760,000. We have funds for most of this but there is a funding gap of £150,000. We have to raise this sum as contracts have been signed.• The new chairs have been purchased and the sale of the pews is underway.
m.	<p>Vicar's remarks:</p> <ul style="list-style-type: none">• The Vicar thanked:<ul style="list-style-type: none">○ The Building Committee and it's Chair, Den Parker for all their work.• We are not 'closing' but are a 'church on the move' preparing for the future.• Em Coley is conducting a survey asking what the congregation thinks St Peter's should look like in the years to come. <p>Friends of St Peter's:</p> <ul style="list-style-type: none">• Robin Farrar has resigned as Chair of the Friends. On behalf of everyone, the Vicar thanked him for his work.• The Friends of St Peter's still exists to support St Peter's. The future of the Friends is being thought through. <p>The Vicar then thanked the congregation for their support and contribution to the life of St Peter's.</p>
n.	<p>Minutes of the last meeting and matters arising:</p> <ul style="list-style-type: none">• The minutes were agreed.• There were no matters arising.
o.	<p>A.O.B:</p> <ul style="list-style-type: none">• None
	<p>The grace was said and the meeting closed at 12.43 hrs</p>